**A Notice to Our Valued Customers**

We are re-opening our office and showroom on Tuesday May 26 and resuming normal hours of 8 AM – 4 PM, Monday – Friday, with modified procedures in place.

**Showroom Consultations**

Please call to schedule an appointment to visit our showroom at 617-926-5900. We are limiting appointments to one customer at a time *(2 people maximum?)*, so during that call we will discuss your project to ensure that we have displays and samples ready. In order to accommodate all customers, we ask that appointments be limited to one hour.

Please follow standard safety protocols while visiting our showroom:

* Wear a face covering.
* Keep your visit as brief as possible, and come alone if possible.
* Keep six feet between yourself and staff.
* Please do not enter our facility if you have symptoms consistent with COVID19 (such as fever or a cough), have been diagnosed with COVID-19, or are undergoing a quarantine for potential exposure to COVID-19.

**Virtual Showroom Consultations**

If you would like to arrange a virtual visit, we are available by phone, email, and any of the virtual meeting apps.

**Pickup Orders**

Please call in advance to arrange payment and let us know when you are coming in, and we will have your order ready for pick up at the warehouse door.